



DIABLO COMPOSITE SQUADRON 44
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
101 John Glenn Dr.
Concord, CA 94520



10 Apr 2023

MEMORANDUM FOR DIABLO COMPOSITE SQUADRON 44 SENIOR MEMBERS

FROM: SQ44/DC

SUBJECT: Agenda for Senior Member Squadron Meeting on April 17, 2023.

1. The Uniform of the Day (UOD) will be ACUs or Corporate Working (Polo).
2. The meeting will be held at 101 John Glenn Dr., Concord, CA
(Front Classroom, next to the parking lot)
3. Agenda:
 - a. 09:30: Members arrive – Coffee and snacks available
 - b. 0945 – 1130: Senior member meeting
 - Identify committees and committee members
 - Communication and chain of command
 - Future planning (the way ahead)
 - Member concerns
 - c. 1130: Conference room clean-up and dismissal

//SIGNED//

ERIC R MEINBRESS, Maj, CAP
Commander